

Roommate Agreement

Name of roommates signing this agreement:

1. _____
2. _____
3. _____
4. _____
5. _____

Apartment address: _____

Roommates agree to the following:

Lease agreement: All roommates have signed onto the lease agreement with the landlord. All roommates are responsible for adhering to the lease agreement as written, which is legally binding.

Rent: The total monthly rent is \$_____. The total monthly rent will be divided among the roommates (breakdown below).

Each Roommate will send their share of the rent directly to the landlord on the _____ of the month or write out a check to be collected on the _____ of each month.

_____ (roommate's name) will send the entire monthly rent amount directly to the landlord on the _____ of every month. All the other roommates must pay _____ at least 24 hours beforehand via _____ (check/venmo/Zelle/etc.).

Monthly rent breakdown, for the record:

The total monthly rent amount of \$_____ is to be split up as follows:

1. _____ pays \$_____
2. _____ pays \$_____
3. _____ pays \$_____

4. _____ pays \$ _____

5. _____ pays \$ _____

Early termination of tenancy: If a roommate chooses to leave before the lease term is up, the roommate leaving:

is solely responsible for finding a replacement

is responsible for finding a replacement but remaining roommates must sign off on new roommate

is not responsible for finding a replacement and the remaining roommates will find a new roommate

is not responsible for finding a replacement and the remaining roommates will find a new roommate – but until a new roommate is found, leaving roommate is responsible for continuing to pay their share of the rent

Utilities: Each roommate agrees to pay _____% of the utility charges: wifi / gas / electricity / water / _____.

_____ (roommate's name) will be responsible for paying the _____ utility and will charge the other roommates via _____ their share of the bill, to be paid to the paying roommate within 24 hours unless otherwise agreed upon or notified.

_____ (roommate's name) will be responsible for paying the _____ utility and will charge the other roommates via _____ their share of the bill, to be paid to the paying roommate within 24 hours unless otherwise agreed upon.

_____ (roommate's name) will be responsible for paying the _____ utility and will charge the other roommates via _____ their share of the bill, to be paid to the paying roommate within 24 hours unless otherwise agreed upon.

_____ (roommate's name) will be responsible for paying the _____ utility and will charge the other roommates via _____ their share of the bill, to be paid to the paying roommate within 24 hours unless otherwise agreed upon.

_____ (roommate's name) will be responsible for paying the _____ utility and will charge the other roommates via _____ their share of the bill, to be paid to the paying roommate within 24 hours unless otherwise agreed upon.

Shared spaces and other items: apartment rules about shared space and items (furniture, cleaning supplies, dishes, groceries, etc.)

Use of space: If a roommate is planning to use a common area for an extended period of time or have people over a common area that will prevent other roommates from using it, they should give as much advance notice as possible beforehand.

Groceries: all roommates are responsible for buying their own food.

Roommates agree the following grocery items (ie: spices, milk, oil, baking supplies, etc.) will be shared and either roommates will rotate who buys the item when it runs out or will pay the others back their fair share for that item:

Privacy: No roommate is allowed to enter anyone else's room without written or verbal permission. Roommates should expect a reasonable amount of privacy within their own rooms and in the bathroom and respect other's privacy as well.

Overnight Guests: If a roommate wants to have overnight guests, they:

- must get permission from other roommates to have overnight guests
- do not need to get permission from other roommates to have overnight guests
- do not need to get permission from other roommates to have overnight guests but must give a heads up _____ days beforehand or as early as possible

Overnight guest restrictions or other rules (length of stay, frequency, gender, relationship status, etc.):

Chores and Cleaning: Roommates will do chores as follows:

Each roommate is solely responsible for cleaning up their own room. Common areas should be cleaned weekly on _____, and everyone agrees to pitch in or complete the agreed upon tasks as outlined above as assigned.

Each roommate is responsible for cleaning up after themselves in the kitchen as well as the bathroom when it comes to tidying up after usage. Regarding dishes, no one should leave dishes in the sink or dirty on the counter for more than _____ hours.

Pets and responsibility of pets: Any pets will require all roommates to agree and give permission to having a pet before the pet is allowed into the apartment.

Other pet-related rules: _____

Smoking, Drinking, Parties, Quiet Hours:

Smoking is / is not allowed in the apartment

Alcohol is / is not allowed in the apartment

_____ is / is not allowed in the apartment

Parties/Entertaining rules:

Quiet hours in effect between the hours of _____ and _____ as much as possible. Be considerate!

Conflict Resolution: If a problem arises concerning this agreement or any other aspect of the shared living situation or between roommates, the roommates will first try to discuss said problem and come up with a solution that all can agree to. If a conflict cannot be resolved, roommates agree to ask an unbiased third party to help them resolve their issue.

Violations of the roommate agreement: The roommates all agree that repeated and serious violations of one or more items in this agreement will be grounds for a majority of the roommates to ask the violating party to leave the apartment. If a roommate is asked to leave, they must do so within two weeks and will then forfeit any outstanding pre-paid rent.

All roommates must sign and date below to officially make this agreement binding and confirm they agree to the terms listed above:

Date:

Date: _____

Date:

Date: _____

Date:

Date: _____